

# ROOT HOUSE MUSEUM/COBB LANDMARKS JUNIOR HISTORIAN CAMP POLICIES, PROCEDURES, AND FAQs

Hello Junior Historians and Parents,

We are excited to have you join us at the William Root House for our summer Junior Historian camps. The Root House is the oldest wood frame house in Marietta (c. 1845) and is operated as a historic house museum by the non-profit organization Cobb Landmarks & Historical Society (CLHS). Below you'll find some important information and commonly asked questions about our policies and procedures as we embark our journey back to the 19<sup>th</sup> century!

### Schedule, Fees & Age Ranges

We offer three different camps. This year, two of our camps will be held on Monday and Tuesday; the museum is normally closed those days so the campers will have the entire campus to themselves without any outside visitors. Please double check your sign-up to confirm what dates and times you have registered for. You will receive a reminder email from the Program Lead a few days before your camp. The 2026 schedule is:

AGE RANGE	PROGRAM TITLE	DATES	TIMES
Ages 5-10	Bees & Botany	Mon. June 8 – Tues. June 9	10am-2pm
Ages 5-10	Pioneer Camp	Mon. June 29 – Tues. June 30	10am-2pm
Ages 8-12	Mary Hannah's Finishing School	Thurs. July 23 – Fri. July 24	10am-2pm

The cost is \$60 per child. The targeted age range for our elementary school programs are rising first, second, third, fourth, and fifth graders (ages 5-10) and rising third, fourth, fifth, sixth, and seventh graders (ages 8-12) for our Finishing School camp. We highly recommend you register your child for the program designed for their age range, but the choice is yours. Siblings of different grade levels are welcome to register for the same camp. Some content and programming may be more or less challenging for your child and we cannot always make accommodations for younger/older children. Please also be aware that Mary Hannah's Finishing School will be run and facilitated by the Root House Junior Historians, our high school aged-volunteers, under adult supervision.

### Sign-In & Permission Forms

Junior Historians can begin **arriving 15 minutes before** the scheduled start time. All camps will begin in the conference room attached to the Manning Cabin/Gift Shop. Please do not enter the Root House Museum (the white house) on your own. **Each camper must be walked into the building and signed into camp by an adult/guardian.** We do have a small parking lot attached to the Root House where you can park while you bring your child in. Otherwise, you can park at the 2-hour parking lot next to the Marietta Square Market. If you will be more than 15 minutes late, please call the Root House at 770-426-4982.

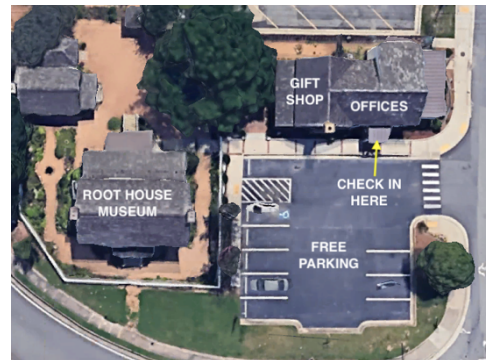
**WILLIAM ROOT HOUSE**

Address  
80 N. Marietta Parkway  
Marietta, GA 30060

Phone  
770-426-4982

Curator & Program Lead  
Liz Malone  
lmalone@cobblandmarks.com

\*Email is the best way to communicate with Liz, especially during non-operating hours.



Parents will need to fill out a safety and liability waiver, medical information, emergency contacts, and photo release form for each Junior Historian. **Siblings may use the same form.** Just be sure to include all the children's names on the sheet. There is also a list of people who are authorized to pick up each Junior Historian (including the parent/guardian filling out the form). Pick-up time is exact. There is no after care option. Campers who are picked up more than 15 minutes late may be subject to additional fees. Some of the Junior Historian camps may include activities that take place off-site, like a walking tour of historic Marietta landmarks. Any activities that take our Junior Historians off the Root House campus will be explicitly communicated to the parents beforehand. Please complete the forms ahead of time. They are a part of this parent handbook, but they will also be emailed to you in PDF format by the Program Lead. Extra forms will be available at the Root House should you forget them/cannot print them ahead of time.

### Dress Code

Junior Historians should dress comfortably for walking, playing, and moving around. Close toed shoes are preferred or other sturdy sandals. Please no flip flops or platform/wheeled shoes. Some programs will involve dirt and the outdoors so dress to make a mess. Each program will spend some time outdoors (weather dependent) so we recommend wearing sunscreen and/or bringing a hat. We will have opportunities for dressing up as part of our programs. The Root House does have some period costumes, but campers are also welcome to wear their own dress-ups for the tea party and/or ball.

### Food, Snacks, Water & Breaks

Each Junior Historian should bring their own water bottle and a **peanut-free** lunch. We do have a water fountain where they can refill their bottle and a small refrigerator if their lunch is best kept cold. A microwave is also available. Unless it is an emergency, Junior Historians are asked to wait until one of our scheduled bathroom breaks to use the restroom.

We will have one 20 minute snack/lunch break each day. All the camps will include activities where snacks will be provided by the Root House. This can include: lemonade, bread, freshly churned butter made by our campers, cookies, graham crackers, frosting, and pretzels. All food is purchased from a commercially licensed kitchen. For this reason, it is extremely important that **any food allergies be clearly marked on the release forms**, especially for those with nut or gluten allergies. All efforts will be made to accommodate these dietary restrictions.

### Medication & Emergencies

If a Junior Historian has medication that needs to be taken during our camp or needs to be on hand in case of emergency—like an epi pen or inhaler—we recommend that you leave it (with directions for use) at our front desk and/or with the Program Lead. We rely on our Junior Historians to communicate their health needs to us, but regulations require that the Root House staff know exactly what is needed and where to find it in case of an emergency. No over the counter medicine (Tylenol, Advil, etc.) will be administered to your child unless permission is explicitly granted on our medical release form. All injuries or use of medication will be logged on an incident report form.

### Cell Phone/Electronic Device Policy

We're journeying back in time to the 19<sup>th</sup> century where computers, tablets, and cell phones didn't exist. All electronic devices that are brought to our Junior Historian camps should be silenced and only used when instructed by the camp leaders. Some programs may allow our older Junior Historians to use their

devices for research purposes, but other electronic devices will be made available to them if they don't have/bring cell phones.

### Class Size

Since the Root House has a small campus and we want our campers to have the best possible experience, we have limited our class sizes to 10 kids per class. However, if you are interested in registering for a camp has reached capacity, please contact the Program Lead to let us know. We may be able to open up a few additional spots or put you on a waitlist to let you know when a spot is available if there have been any cancellations.

### Refunds & Cancellations

The Root House will refund 100% of any fees in the event that the Root House must cancel the Junior Historian Camp (i.e. for unexpected closures of the museum). The camps will proceed, rain or shine, so no refunds will be issued on account of weather except in very severe cases where power has been lost. Parents may cancel their child's spot and receive a refund only if they cancel **at least two weeks** prior to the start of their selected camp. If it is less than two weeks, no refunds will be issued.

### Root House Staff

The Root House staff are all parents, and we believe that it's important that you know who will be working with your children while they're on our campus. The Cobb Landmarks staff consists of Trevor Beemon, Executive Director; Liz Malone, Curator; and three guest services coordinators: Janice Hoover, Jenna Nelson, and Sheena Yoe. Participants of our Bees & Botany program will also learn from our Master Gardeners, headed by Jeanette Cobb and Lisa Slauson. Junior Historians will be supervised by the Program Lead during the entirety of their program with the aid of our docent volunteers including some of our Junior Historian docents. Junior Historians are middle and high school students who volunteer at the Root House. We welcome any of our campers to join our Junior Historian program. Many of our volunteers are retired teachers with a great knowledge of history, gardening, and life during the 19<sup>th</sup> century. It is our intention to have at least two chaperones for every 10 students.

### History Content at the Root House Museum

The Root House is a historic house museum that represents the life and times of a middle-class family who lived in Marietta in the 1840s through 1890s. There were four enslaved individuals who also lived and worked at the Root House until the end of the Civil War and a slave quarters is part of our campus/tour. Junior Historians will learn about Lall Burge, Elsay Blake, and two other unnamed enslaved workers, their jobs and responsibilities, and their lives after emancipation as they tour the house and gardens. We cannot tell the complete story of the Root family or Marietta without including the stories of the enslaved men and women who also called the Root House their home. All our programming adheres to the curriculum standards as outlined in the Georgia Standards of Excellence, with particular focus on grades 4 and 8. Parents with any concerns about the content are invited to contact the Curator/Program Lead in advance to determine if this program is the right fit for you and your family. Our programs have been carefully considered and planned. For this reason, we will not be able to make accommodations except in the cases of students with severe learning and/or developmental and physical disabilities. We are committed to providing Junior Historians with a safe, educational, and accessible experience.



JUNIOR HISTORIAN  
SUMMER CAMPS  
Permission and Waiver Form

CAMPER INFORMATION

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Child's Name: \_\_\_\_\_ Birth Date/Age: \_\_\_\_\_  
Camp Attending: \_\_\_\_\_ Rising Grade Level: \_\_\_\_\_

EMERGENCY CONTACTS

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Parent/Guardian: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Email: \_\_\_\_\_ Prefer:  Text  Call  Email

<i>Emergency Contact #1 (Other than above)</i>	<i>Relationship</i>	<i>Emergency Phone Number</i>
_____	_____	_____
<i>Emergency Contact #2</i>	<i>Relationship</i>	<i>Emergency Phone Number</i>
_____	_____	_____

MEDICAL INFORMATION

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Allergies:  No Known Allergies  Allergic to Food (see below)  Allergic to Medicine  Environment (Bee stings, etc)  
Dietary Restrictions:  Peanuts  Tree Nuts  Gluten  Dairy  Other: \_\_\_\_\_  
 An epi pen/inhaler has been provided and Root House staff have permission to use in case of emergency. \_\_\_\_\_ (Initial)

Please explain any allergies, medical conditions and/or needs which we need to be aware of (i.e. medications, physical limitations, sensory needs, etc). Please list all medications (including over the counter medicines) that Root House staff are allowed to administer to your child. All information is considered private and will only be shared with adult staff.

PERMISSIONS

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I hereby give permission for my child, \_\_\_\_\_, to participate in all activities for the Junior Historian Program held at the William Root House/Cobb Landmarks. \_\_\_\_\_ (Initial) I hereby give permission for my child, \_\_\_\_\_, to leave the Root House campus for lunch, walking tours, and/or other program activities under the supervision and accompaniment of the Curator/Program Lead, staff, and education volunteers. \_\_\_\_\_ (Initial).

I hereby release and hold harmless the William Root House/Cobb Landmarks, its staff, its representatives and/or agents from all liabilities and any mishaps that may befall my child, \_\_\_\_\_, including, but not limited to, the activities in the classroom, museum, gardens, or outside the Museum facility. \_\_\_\_\_ (Initial)

I hereby acknowledge that I have read, understand, and agree with all of the above statements and all information provided is factual and correct.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

NOTICE OF EXEMPTION

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As required by Bright from the State – Georgia Department of Early Care and Learning, I have been advised and understand that the Root House Museum/Cobb Landmarks are not required to be licensed by the state as a Child Care Learning Center and are, therefore, not. \_\_\_\_\_ (Initial)

PHOTO RELEASE FORM

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*Please check one:*

- I grant the William Root House/Cobb Landmarks the right to take photographs of my child, myself, and/or family members in connection with the Junior Historian camp. I authorize the William Root House/Cobb Landmarks, its assigns, and transferees the right to copyright, use, and publish the same in print and/or electronically. I agree that the William Root House/Cobb Landmarks may use such photographs for any lawful purpose, including, but limited to, publicity, illustration, advertising, and web content.
- I do not grant permission.

I have read and understand the above.

Child’s Name: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

PICK UP AUTHORIZATION FORM

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The following people (including myself) are authorized to pick up my child/my children from the William Root House/Cobb Landmarks.

_____	_____
Your Name	Relationship to Child
_____	_____
Name	Relationship to Child
_____	_____
Name	Relationship to Child
_____	_____
Name	Relationship to Child

I understand that if I need to add someone to this list I must either send a signed note or call the Program Lead. I understand that any person picking up my child/my children will be required to show photo ID each day at sign-out.  
\_\_\_\_\_ (Initial)

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

All questions and concerns can be directed to Liz Malone, Curator/Program Lead, at 770-426-4982 or [lmalone@cobblandmarks.com](mailto:lmalone@cobblandmarks.com)  
The William Root House/Cobb Landmarks is a non-profit museum/historic society located at 80 N. Marietta Parkway NW, Marietta, GA 30060.